

data sheet

Saba Certification Management

Benefits:

- Reduce compliance costs and risks
- Make customers and partners successful with complex products
- Generate incremental revenue from customers and partners
- Mitigate risks of selling through distribution channels

Features:

- Support for the complete lifecycle through certification, expiration, recertification and revocation
- Intuitive wizards to create complex certification schemes
- Graphical views to help users see certification requirements and progress
- Complete enrollment in all certification elements through a single workflow
- Configurable business rules to determine certification behavior
- Automatic equivalency management across different modes of course delivery
- Prescriptive learning to automatically assign relevant certifications
- Certification and course versioning
- Support for e-signatures and audit trails

Certification management is a critical component of many organizations' learning management strategies. The majority of organizations face regulatory requirements that mandate training, and certification programs meet these requirements. In addition, organizations may employ certification management to make their customers successful using complex products, for instance, and mitigate the risks associated with selling products through third-party distribution channels.

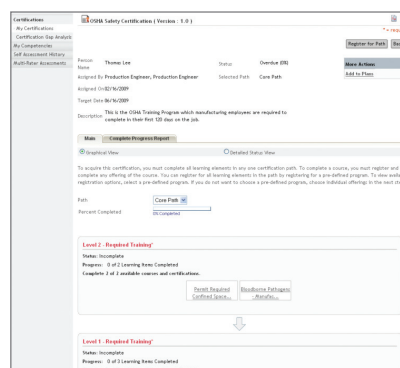
Organizations without a technology solution in place for effectively delivering and tracking required certification training, managing recertification and maintaining appropriate records for audit purposes must rely on costly, time-consuming and error-prone manual efforts to accomplish these important tasks. And, the consequences of failure can be devastating to an organization.

Saba Certification Management, an optional module within the Saba Learning Suite, gives you the power and visibility you need to manage regulatory compliance or to take full advantage of your customer and channel relationships. Saba Certification Management supports the most complex certifications, while offering the flexibility to support the exact certification processes required without customization.

Seamless Certification Administration

Mapping certification paths to ensure that every employee or partner team member receives the right learning can be a daunting task. With Saba Certification Management, administrators set up certification paths using an intuitive, Web-based wizard. Versioning of certifications and courses streamlines the process of implementing changes to a certification program. Saba Certification Management can support certification schemes incorporating:

- Multiple learning pathways that provide users with choices for how to fulfill their compliance requirements
- Recertification requirements at mandated intervals or upon changes in standard operating procedures
- Blended learning that combines formal learning (instructor-led, real-time learning or Web-based training) with on-the-job training, online documentation and more



User views and can register for a blended certification path.

Saba Advantage

Saba Is the Industry Standard

With more than a decade of experience, Saba is the people management standard across multiple industries, including financial services, healthcare, government, high technology, professional services, and others. Saba has the broadest world-class customer base in people management — spanning more than 1,300 customers and 17 million users — and some of the industry's most successful deployments. Since its inception, Saba has worked alongside companies that are admired for their ability to gain competitive advantage through their people practices to both develop and deploy enterprisewide people management systems that deliver return on investment.

Customer Success

Real-world experience has taught us user adoption is what drives customer success. That's why Saba's innovative people platform is designed with user engagement in mind. It focuses on connecting people to each other and to your future organization. Saba also provides comprehensive services to ensure ongoing customer success: strategic consulting to develop governance, content, and competency models; implementation services built around customer needs; initial and ongoing education services; and world-class customer support.

Unmatched Global Delivery

Saba's worldwide base of customers and operations spans five continents. We have a local presence, including sales and support offices, in all key markets in which we operate. Our platform is available in 26 languages and is deployed in more than 150 countries. Our global capabilities are further extended and reinforced by a partner ecosystem of leading technology and services providers such as IBM and HP. Finally, Saba's platform provides the same world-class capabilities whether it is deployed on-premise or as Software-as-a-Service (SaaS).

A series of configurable business rules allow you to determine how learning is credited to certifications, how changes to certification requirements affect existing certifications, when users are notified of pending requirements and more. You can even change system behavior from certification to certification.

Once the certification program is set up or modified, prescriptive learning rules can proactively assign the right learning to the right employee based on his or her role in the organization, work location or other relevant attributes. Administrators are free to focus on more strategic tasks.

Intuitive User Experience

Users have a single, personalized view of their progress on certification requirements, so that they can quickly see what they need to do from start to finish. With built-in blended learning capabilities, they can register for and complete their certification requirements quickly and easily while taking advantage of the most efficient and effective delivery type based on their own personal learning style.

Smart registration capabilities allow users to enroll in all of their required learning at once — regardless of how that learning will be delivered. Within the registration process, Saba Certification Management can enforce complex rules such as required event sequencing and constraints around target completion dates.

Tracking and Exception Management

With Saba Certification Management, managers can view the status of their teams' certifications at a glance, to ensure progress and to keep track of employees' job function eligibility. Compliance and exception reports give administrators and executives a dashboard view so that they can identify the specific organizations or teams that are in compliance or not in compliance. Administrators can keep track of learners' current and future certification requirements in order to schedule learning appropriately.

Audit Trails and E-Signatures

Saba Certification Management's audit trails and e-signature capabilities meet the stringent requirements of governing organizations such as the United States FDA, so you don't run into compliance violations. A flexible scheme allows field-by-field configuration of these capabilities.

Saba Certification Management gives learning organizations the tools to manage the most complex certification requirements today and the power to address new requirements as they emerge. Organizations reduce compliance costs and risks as well as risk associated with selling complex products, while users are able learn in a way that works best for their own personal learning styles.